

KCBA General Meeting November 5, 2012

The meeting was called to order by President Marcie Langenberg at 7:00 pm with 15 members in attendance.

Report of the Board (including committee reports)

- *Minutes of previous meetings*
 - Minutes from the previous two meetings were distributed. Upon review by the members present, a motion to approve the minutes was made and seconded; a vote to accept the minutes passed unanimously
- *Treasurer's Report*
 - Doug Salvatore presented the "Balance Sheet" and the "Budget vs Actual Expenditure" information. It was noted that the current information does not yet include funds from premium program ads and program sales.
 - It was announced that an internal audit will be conducted on the KCBA books this week and that this is as a result of a recommendation from KISD. Being a relatively large organization and dealing with significant funds, an internal audit is to be expected every few years.
 - In the near future KCBA will be contacting those students and parents that have outstanding balances due toward their band fees. This is expected to be done before Thanksgiving break.
- *Volunteer Hours*
 - It was noted by Marcie Langenberg that we continue to track the many hours put in by volunteers to the many activities of the band and guard's performances and activities. An adjustment will be made to correct a previous over-estimation of the chaperons' hours.
- *Feed the Band*
 - This is the last week for "Feed the Band" with Subway providing the boxed lunches. Students wanting to participate for this week's game must pay their \$6 (cash) by Wednesday afternoon.
 - Students also, this week, have the option to go as a group to CiCi's Pizza after the game. Students wanting to participate in this special activity must pay their \$6 (cash) by Thursday afternoon. Director Streit explained that students not choosing to participate will be grouped on buses that will return directly to KCHS after the game. Other buses with students participating will go to CiCi's and return to KCHS approximately one hour after their normal return time.
- *Program Sales*
 - Marcie Langenberg and Doug Salvatore discussed program sales and the budget. Although sales have not met expectations, it is believe that we will be close to covering costs when all premium and personal ads are accounted for.
- *Donations*
 - Wes Carr discussed this years' donations and stated that we have already made our budgeted amount for the year. There are still items to tally for in-kind donations, instrument repairs, etc. He is also working on the "Holiday Wish List"
- *Spirit Sales*
 - Carla Whitaker showed a proposed new design on a hoody sweat shirt and the members attending agreed that it was a good design and should move forward. She has also been getting designs for car magnets with general Klein Collins designs. Based on quantity purchased, these would cost in the range of \$5.00 - \$6.50.
 - Marcie Langenberg stated that an additional page for the www.kleincollinsband.org site is being put together with photos and pricing for spirit items. This will not include a shopping cart application but will have contact information for ordering. It is expected that this will be in place prior to the holidays.
- *Chaperones*
 - Marcie expressed continuing gratitude for the chaperones that have participated in the many events this fall and all currently scheduled events are covered.
- *Uniforms*

- After the final marching event of the fall (depending on how far we go in football playoffs), all uniforms will be washed before being collected and stored. Volunteers will be needed for this and an e-mail will be sent to solicit help, as needed.
- *Pit Crew*
 - The Pit Crew has had a great year and help has always been available when needed.
 - The props will not be used in the last regular season game or during the playoffs.
 - Some of the props will be used by other groups (Tiger Belles, etc.) and those not needed for future use will be dismantled with materials and parts being salvaged for reuse.
- *Communications*
 - Marcie stated that the www.kleincollinsband.org site is being maintained by Jeff Teter and that the minutes from previous meetings are now available on the KCBA page of that site. The media page includes links to the photographs provided by Sean Porea and other as well as the videos from performances.
 - Blast emails continue to be sent targeting specific activities and opportunities for parent (and student) participation.
- *Color Guard*
 - Auditions for Winter Guard will be held the Monday following Thanksgiving.
 - The group will participate in five events between February and April.

Old Business

- *KCBA Records*
 - Per the request of KISD, copies of KCBA financial and activity records have been provided to them for their review
- *Band Banquet*
 - The banquet is currently scheduled for May 11, 2013 at the Klein ISD Multi-Purpose Facility. However, we are still negotiating with them regarding facilities and catering. There are several options and they appear to be consistent with catering and services provided in the past.

New Business

- *Holiday Reception*
 - The Holiday Reception was discussed and planning has begun for organizing snacks and drinks.
- *Facebook Manager*
 - Marcie stated that we are looking for a parent to help maintain and monitor the KCBA Facebook page.
 - Wes explained that this page is currently set up as a sub-account of his Facebook account. It should be de-coupled and managed independently.

Next meeting is on December 3, 2013 in the Band Hall @ 7pm

At 7:55 pm, a motion to adjourn was made by Wes Carr and seconded by Sean Porea. There being no dissenting votes, the meeting was adjourned.