

Klein Collins Band Association Membership Meeting June 1, 2015

Tonya Farmer, filling in for Trianna Warkentin, called the meeting to order at 6:33 pm in the Klein Collins band hall.

Members in attendance were Tanya Farmer, Kim Miller, Marianne Beale, Jose Villarreal, Elsa Trevino, Chris Trevino, Debbie Rittenhouse, Maryjane Lawrence, Aimee Lightfoot, Paula Raska, and Cheryl Moreno. Directors included Barbara Streit, Chris Rugila, and Jared McEntyre.

Tanya Farmer welcomed all new and existing board members in attendance and introductions were made.

In a special election, Trianna Warkentin was officially voted in as President for a 2nd term. Motion to accept made by Maryjane Lawrence with a second by Kim Miller. Kimberly Harte was voted in as Fundraising Chair with a motion to accept made by Maryjane Lawrence and seconded by Kim Miller.

Report of the Board

- **Secretary – Aimee Lightfoot** – May 2015 minutes were presented and passed. Maryjane Lawrence motioned to accept with a second by Paula Raska.

Volunteer Hours

May – 412

YTD – 9091

- **Treasurer – Kim Miller – please see attached report**
Kim spent the prior Saturday training with Doug Salvatore to close out the year and make the transition to her term. She asked about procedure to have her name listed as treasurer in Charms and was told to contact Ms. Streit directly. Invoices will be out prior to end of June once Charms is updated with incoming freshmen. Options were discussed for turning in receipts. She would like to implement a policy for reimbursement with a one-week turnaround. She will begin an electronic database for receipts. We will begin our transition to mostly electronic storage for our files. Final report for the year will be presented at next meeting.
- **Budget Report: Debbie Rittenhouse**
Maryjane Lawrence brought up the budget for clinicians because two different clinicians were paid for percussion in the spring. She also questioned whether they supply their own insurance. According to the directors, clinician scheduling is centralized through the directors, and the district insurance covers the contractors. She wanted to make sure KCBA was not at risk since we pay them directly. Ms. Streit will confirm.
- **Governance: Maryjane Lawrence** – She informed new board members that we follow Robert's Rules of Order for our meetings.
- **Fundraising Officer – Kimberly Harte** – absent, Tanya Farmer reported that our top 2 options are the Lip Sync competition and carnations. Discussed possible conflict with golf selling cookies for Valentine's Day but decided different price point. Mr. Wendt is waiting on us to schedule dates to reserve on the school calendar.
- **Vice-President: Tonya Farmer** – Registration day was moved to August 1st and planning will take place at next meeting, July 13th, because the first football game has been moved to Saturday night at NRG stadium. Trianna requested emphasis on ensuring parents stop by the computers to update Charms and complete Background checks as

necessary for volunteering on Registration day. In addition to KCBA members reminding them and student leadership volunteers guiding them, the idea was presented to force a path to the computers with tables after checkout. KCBA parents need to update Charms so that we have accurate and up-to-date contact information. They also need to complete KISD background checks for volunteering if they have not done so.

- **President: Trianna Warkentin** – N/A

- **Committee Reports**

- **Banquet: Maria Ontiveros/Stephanie Raork-** Ms. Streit confirmed date for next year's prom as May 21, 2016. Our banquet will remain as booked with the Klein Multipurpose Center on Saturday, May 14, 2016. Stephanie Lambrecht will pass along updated binder to new chairs.
- **Chaperones: Deanna Stricklin** – N/A
- **Flags: Scott O'Neill** – Mr. McEntyre discussed importance of reporting on the notes problems with routes so that mistakes/omissions can be fixed. Parents need to be contacted in addition to the students (and with more notice) about route availability. We have a few subdivisions with few flags interested in increasing participation (Dove Meadows, Stone Forest). We will continue to post in newsletters and possibly send out to the email database of subdivisions.
- **Feed the Band: Elsa Trevino** – She is very excited to help and will meet with Kimberley Coleman to transition.
- **Guard: Liz Centamore** – Tonya Farmer reported that Color Guard is now over 40 members with over 30 new students joining. We have budgeted for 20 members, so it should be noted that those expenses based on number of members will increase.
- **Hospitality: Stephanie Lambrecht/Carol Rendl** – Both not in attendance but will have proposal for the band picnic at July 13th meeting.
- **Photography: Shelley Harrington** – N/A
- **Pit: Jose Villarreal** – Reports he is getting ready for next year.
- **Program Ad Sales: Paula Raska/David Broussard** – Paula reported that she sent the board the business contracts and wants them on the website. There is a wait list for the premium ads.
- **Programs: Tonya Farmer** – She will chair again if needed, but we will try to find a volunteer at registration.
- **Spirit Sales: Julie Evans** – Tonya Farmer reported that we made \$1,700 profit on initial order from Fan Cloth. Only about 15 families other than the board participated.
- **Sponsorship: Jennifer Jacobson/Kate Malito** – Not in attendance. Tonya Farmer reported that our goal for the first year is \$4,000. A current version of the form will be emailed out to the board so that we can contact any businesses that might be interested.
- **Uniforms: Marianne Beale/Lisa Laird** – They will meet with Mr. McEntyre to get dates and will have sign up at registration.
- **Webmistress: Shelly Lieder** – Tanya reported that since we are not going to sell spirit items online at this time, we will keep with the same process for band fees, donations, etc.
- **Web Photography and Videography: Brad Rendl** – N/A

Old Business

- **Banquet review – (Stephanie Lambrecht/Aimee Lightfoot)** – Banquet was a huge success. Aimee requested actual expenses/deposits from Kim to update budget to actual. Thanks to everyone for great teamwork to make it a huge success. Email notes about recommendations for next year will be placed in binder to pass along.
- **Nomination Committee-** Template will be changed to include explanation about why President not included on the “off years.” Thanks to Jose for representing KCBA at the End of Year Concert!

New Business

- **Results of Election during at End of Year Concert –**
 - **Vice-President – Tonya Farmer**
 - **Governance – Maryjane Lawrence**
 - **Secretary – Aimee Lightfoot**
 - **Treasurer – Kim Miller**
 - **Budget Officer – Debbie Rittenhouse**
- **Request from Directors to Purchase Navy Pants** – According to Chris Rugila, it is too late to order for next marching season even if funds are available. Would request to order pants as soon as we do have funds to avoid backlog during the spring. Discussed possibly earmarking some of this year's surplus to the pants purchase price of \$12,000.
- **Freshmen welcome Presentation, June 2nd** – May 28 at Schindewolf was a success. All set for Strack on June 2nd
- **Registration Day, August 1st** – see notes under Vice-President report

BAND DIRECTOR'S REPORT

Band Camp Schedule was handed out. UIL allows practice August 1st – 21st. Adding 1½ hour per day to work on region music so that the students can be more competitive this year. Region music will be available end of July. Visit TMEA.org. Theme of this year's show is Brainworks featuring movements representing left brain, right brain, and combination of both.

Fall Schedule will be different this year to allow for sections to work together. Percussion is off on Mondays with Winds getting a break on Wednesdays. See detailed schedule for further clarification.

DATE REMINDERS

July 13th – KCBA Board Meeting (Registration Day Prep)

August 1st – Registration Day

September 14th – Next KCBA meeting at 7pm

Meeting adjourned at 8:05 pm with a motion by Paula Raska and a second by Maryjane Lawrence.