

**Klein Collins Band Association Membership Meeting**  
**April 4, 2016**

Trianna Warkentin called the meeting to order at 7:12 pm in the Klein Collins band hall.

Members in attendance included Trianna Warkentin, Tonya Farmer, Aimee Lightfoot, Deana Stricklin, Debbie Rittenhouse, Kim Miller, Paula Raska, Marianne Beale, Don Centamore, Shelly Lieder, Julie Evans, Shelley Harrington, Jenn Miler, Elizabeth Taylor, Carol Rendl, Maria Ontiveros, Jose Villarreal, and Jennifer McMurray. Band Directors included Barbara Streit, Chris Rugila and Jared McIntyre.

**Report of the Board**

- **Secretary – Aimee Lightfoot:** A motion to accept the March 2016 minutes was made by Paula Raska and seconded by Debbie Rittenhouse. Volunteer hours were reported.  
**February: 136**  
**March: 57**  
**YTD: 4434**
- **Treasurer: Kim Miller** – Trianna asked for clarification about pass through amounts. Also, the purpose of the funds in the percussion checking account was questioned. Ms. Streit clarified it is money from Drum Show and would be used for percussion competition entry fees. See treasurer's report.
- **Budget Report: Debbie Rittenhouse** – See new business.
- **Governance: Julie Evans** – See new business.
- **Fundraising Chair – Kimberly Harte** – No report.
- **Vice-President: Tonya Farmer** - No report.
- **President: Trianna Warkentin** – No report.
- **Committee Reports**
  - **Banquet – Maria Ontiveros, Stephanie Roark** – See new business.
  - **Chaperones – Deana Stricklin** – Lock In idea to be held at Lowe's theater, but Deana has not been contacted yet by leadership.
  - **Flags – Scott O'Neill** – Please remember to promote the flag subscriptions to your neighborhood newsletters and neighbors.
  - **Feed the Band – Elsa Trevino / Julie Woods** - No report.
  - **Guard – Liz Centamore** – Competed at State this past weekend and placed 4<sup>th</sup> in Scholastic Open Class. Best performance so far!
  - **Hospitality – Stephanie Lambrecht / Carol Rendl** – No report.
  - **Photography – Shelley Harrington** – Will confirm with directors Senior Pictures scheduled for April 7<sup>th</sup>
  - **Pit – Jose Villarreal** – No report.
  - **Program Add Sales – Paula Raska / David Broussard** – David Broussard has agreed to stay on for corporate ads. We need a new person for personal ads. The first meeting has already been held. Klein Forest is the school taking the lead this year. Ms. Streit attended the meeting. Paula will help until we get a person to take over.
  - **Props – Chris Trevino** – They plan to take apart last year's props next Tuesday at 5:30.

- **Spirit Sales – Julie Evans** – Selling inventory at UIL concert and is dropping prices.
- **Sponsorship** – Two new Sponsors have donated - School in the Pines and Preferred Banking, both at Friend of the Tiger Level. Also, the Denny family is giving \$500 for next year. Thank you!! The goal is to keep fees lower by increasing community and corporate sponsorship, but we would need considerably more to completely offset proposed fee increase. Every donation helps to reduce fees.
- **Uniforms – Marianne Beale / Lisa Laird** – No report.
- **Webmistress – Shelly Lieder** – No report.
- **Web Photos and Videography – Brad Rendl** – No report.

### Old Business

- none

### New Business

- **Banquet** – Banquet meeting held before general meeting. Paula Raska asked for names of volunteers to be listed in the program to be reported to her by May 2<sup>nd</sup>. The directors were asked to confirm seniors (36?) and give home mailing addresses for mailing of invitations. Senior picture times will be posted in the morning, and the students can switch times with each other if needed.
- **Bylaws revision** – Trianna asked for confirmation that the budget is voted on by all KCBA members. The answer is yes, but the fair share fee is set by the executive board.
- **Intuit – online payment system** – Kim Miller summarized her research into our options because the IPN credit card payments are going away in May. She narrowed the options down and is recommending using Quickbooks to invoice payments. The machine to swipe credit cards will have an initial cost of \$69.99. We will save money on cards that are swiped vs. entering the card numbers. Invoices created and paid in Quickbooks are best from an accounting standpoint. Transactions automatically transfer to the appropriate categories in the accounting software. KCBA will also begin the process of setting up a non-profit account with PayPal for online donations, etc. on our website. Shelley Harrington made a motion to accept these recommendations and Tonya Farmer seconded. All voted to approve.
- **Guard Floor** – The guard would like a new \$2,700 floor even though a floor was purchased last year. They have \$835 in their account set aside for the floor. Tiffany is asking for unused money from the guard budget to be used to purchase. All receipts for the year need to be turned in to determine how much money the guard did not spend. Tiffany will present at the next meeting so decision postponed until May.
- **Budget for 2016-2017** – Directors are looking over numbers to make additional cuts so that the fee increase can be reduced. Percussion clinicians were cut to \$3,000, reducing amount by \$4,500. Debbie will also look at a realistic number to carry over to next year once we have final expenses for this year and meet our reserve. Vote postponed until May.
- **Nominating Committee report** – Our nomination committee consists of Don Centamore (Guard), Paula Raska (Srs), Deanna Lee (Jrs), Carol Rendl (Sophs), and Julie Wood (Fresh). The slate so far nominates Julie Evans (President), Shelley Harrington (VP), Shelly Lieder (Governance), Liz Centamore (Secretary), and Kim Miller (Treasurer). The Budget Officer position still needs someone that has experience with

accounting and can handle talking with families about payments. Approach to collect receivables in the future was discussed. Nonpayments totaled \$8,300 this year.

### **BAND DIRECTOR'S REPORT –**

- Show this year will be called Into the Night. It begins at sunset and ends at sun up. Props will need money for digital printing.
- Upcoming Thursday concert will now begin at 6:45 to add Strack to the concert because they could not practice for UIL before because of a conflict. Varsity, Strack, Concert, Symphonic then Wind Ensemble is the order. All performances relatively short. Call time for students is 6 pm.
- San Antonio trip itinerary – leave at 3:30 pm on April 22<sup>nd</sup>. Friday (dinner), Saturday (Fiesta Texas), Sunday (Ripley's and Riverwalk). Return home by 6 pm. Permission forms to go out soon.
- UIL dates and times will be sent out soon with permission forms.
- Audition materials for next year will be handed out soon.
- Leadership and Drum Major tryouts not yet set.
- Graduation times have been set.
- Orchestra UIL is scheduled for Tuesday April 26<sup>th</sup> at KC with our time at 2:25 pm. A clinician (Mr. Kreager) is coming next Monday to help polish pieces. After the Monday, April 25<sup>th</sup> rehearsal, parents can attend a performance of the UIL pieces.
- On May 24<sup>th</sup> (Schindewolf) and May 31<sup>st</sup> (Strack), the commons has been reserved to recruit 8<sup>th</sup> graders and their parents during the middle school yearend concerts. KCBA also plans to put up display boards with photos at freshmen orientation.

### **UPCOMING IMPORTANT DATES**

**April 1-3<sup>rd</sup> – Winter Guard - State Championships at Reed Arena**

**April 7<sup>th</sup> – Band Concert 7 pm**

**April 19<sup>th</sup>, 5:50 pm – UIL Contest, Symphonic Band, Tomball HS**

**April 20<sup>th</sup>, 11:00 am – UIL Contest, Concert Band, Tomball HS**

**April 21<sup>st</sup>, 2:15 pm – UIL Contest, Wind Ensemble, Klein HS**

**April 22-24<sup>th</sup> Band Spring Trip**

**May 2<sup>nd</sup> – KCBA meeting, 7 pm**

**May 14<sup>th</sup> – Band Banquet**

**May 17<sup>th</sup> – Jazz Ensemble, KC Auditorium, 7 pm**

**May 19<sup>th</sup> – Band Concert, KCBA General Meeting and Elections, 7 pm**

**May 24<sup>th</sup> – Schindewolf End of Year Concert**

**Freshmen Orientation 6:30 pm**

**May 27<sup>th</sup> – Percussion Show, KC Auditorium, 7 pm**

**May 28<sup>th</sup> – UIL State Solo and Ensemble Contest, UT Austin**

**May 31<sup>st</sup> – Strack End of Year Concert**

**Freshmen Orientation at 6:30 pm**

**June 1<sup>st</sup> – Graduation Rehearsal for Band and Orchestra for Wind Ensemble and Symphonic members from 10:45 am to 12:15.**

**June 4<sup>th</sup> – KC Graduation NRG stadium, all Wind Ensemble and Symphonic 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> graders are required to perform, leave at 3:30, return by 9:30 pm)**

Meeting adjourned at 8:25 pm with a motion by Tonya Farmer and a second by Liz Centamore.